

**SEA POINT PARK RESERVATION AND AGREEMENT**  
(NOT required for general park use)

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Must be signed by Unit Owner and Tenant if the tenant is requesting the reservation

UNIT NUMBER \_\_\_\_\_ APPLICATION DATE \_\_\_\_\_

ADDRESS \_\_\_\_\_

OWNER NAME \_\_\_\_\_

CONTACT TELEPHONE NUMBER OF OWNER \_\_\_\_\_

Name of Owner or Tenant Requesting  
Reservation \_\_\_\_\_

Contact Phone Numbers of Requestor:

HOME \_\_\_\_\_ CELL \_\_\_\_\_ DURING FUNCTION \_\_\_\_\_

DATE OF FUNCTION \_\_\_\_\_ TIME \_\_\_\_\_

PURPOSE \_\_\_\_\_

I WOULD LIKE TO RESERVE:  VOLLEYBALL COURT  PICNIC TABLES ( )

AGREEMENT:

I am a resident of Sea Point Townhomes and at least 21 years of age. I have read the attached rules regulating the use of the Sea Point Park private function in their entirety. Further, I understand all rules and agree to comply with them. I understand that any violation of the rules may result in a fine to the Unit up to \$1000 and that **I may be charged for damages or losses to the park as a result of my function. Additionally, I understand that the park gates are not to be propped open under any circumstances as it may damage the electronics of the gate mechanism.**

TENANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

And

OWNER SIGNATURE: \_\_\_\_\_ DATE \_\_\_\_\_

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The Sea Point Park may be reserved for special functions by Sea Point resident homeowners and resident tenants. It may only be reserved for private parties which are social in nature. Reservations should be made through the Sea Point office at least two weeks prior to the function on a first come basis.

**Date is not saved until application and checks are submitted.**

**Park may not be reserved on Holidays.**

**Homeowner must sign the reservation request of a tenant.**

This form must be completed, signed, and returned to the office with a check for \$250 which will be cashed after the function from which any damages or assessed violations shall be deducted. If there are no violations or damages, the \$250 check will be returned no later than three weeks following the function.

Reservations are not confirmed until review and approval by the Board Liaison of the Social and Recreation Committee, Property Manager and Homeowner. Any reservation for a group larger than 50 people will require board approval. If not approved, the deposit check will be returned.

Reservation has been Approved \_\_\_\_\_ Denied \_\_\_\_\_ Notification Sent \_\_\_\_\_

Board Appointed Liaison Signature \_\_\_\_\_ Date \_\_\_\_\_

Administrative Office Assistant Signature \_\_\_\_\_ Date \_\_\_\_\_

Deposit of \$250 Received: Check Number \_\_\_\_\_ Date \_\_\_\_\_

**Rules:**

1. Please honor Quiet Hours 10:00 p.m. to 8:00 a.m.
2. Gates may not be propped or left open at any time.
3. Trash to be removed from Park after the function. Area Must be left clean.
4. Replace tables and benches in original position after the event.
5. Amplified music is prohibited
6. No more than 6 guests may be in the pool at one time.
7. Volleyball Court is closed after dark.

*[Form Revised April 2014]*